## BERKELEY UNIFIED SCHOOL DISTRICT Human Resources Department

TITLE	School Campus	REPORTSTO:	Assigned Supervisor
	Monitor		
DEPARTMENT/SCHOOL:	As Assigned	CLASSIFICATION:	Non-Administrative
			Classified Technical
FAIR LABOR STANDARDS	Non-Exempt	WORK YEAR:	10 months/ Calendar 5004
ACT CLASSIFICATION:		HOURS	7.5 hours per day or
			duty days/ hours as assigned
APPROVED:		SALARY GRADE:	Schedule: 57
Board	June 29, 2016		Range: 38
Commission	July 15, 2016		

## KNOWLEDGE AND ABILITIES:

## KNOWLEDGE OF:

School rules and regulations

Current social and behavioral problems affecting local students

Basic methods of individual and group supervision

Oral and written communication skills

Health and safety regulations

Interpersonal skills using tact, patience and professionalism

Standard broadcasting procedures of a hand-held two-way radio system

## ABILITY TO:

Patrol and supervise campus activities to assure the well-being and safety of students and staff in non-classroom activities

Assure student compliance with school and organizational policies and regulations

Investigate occurrences of property damage and suspicious or criminal activity

Learn, interpret, apply and explain rules and regulations

Learn organizational operations, policies and objectives

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