# BERKELEY UNIFIED SCHOOL DISTRICT Human Resources Department

TITLE	Instructional Technician Garden	REPORTSTO:	Assigned Supervisor
DEPARTMENT/SCHOOL:	Garden & Cooking Program	CLASSIFICATION:	Non-Administrative Classified Technical
FAIR LABOR STANDARDS ACT CLASSIFICATION:	Non-Exempt	WORK YEAR: HOURS	10 months/Calendar 5009 Hours as assigned
APPROVED:		SALARY GRADE:	Schedule: 56
Board	June 29, 2016		Range: 36
Commission	July 15, 2016		

### **BASIC FUNCTION:**

Under the direction of an assigned supervisor, provide technical instruction and assistance to students and Instructional Specialists assigned to the Garden and Cooking

assist in the development and provide nutrition information activities for students to encourage healthy and nutritional eating habits; prepare for and deliver classroom presentations to students to facilitate and enhance nutrition awareness; assist with and arrange the gardening program and related products, services and communications.

### REPRESENTATIVE DUTIES:

# ESSENTIAL DUTIES

Provide technical instruction and assistance to students and Instructional Specialists assigned to the Garden and

Prepare and maintain a variety of records and reports related to assigned activities; utilize an assigned computer system to generate computerized reports

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INSTRUCTIONAL TECHNICIAN GARDEN BUSDFinal

Meet schedules and time lines
Work independently with little direction
Communicate effectively both orally and in writing
Establish and maintain cooperative and effective working relationships with others

# **EDUCATION AND EXPERIENCE:**

Any combination equivalent to: graduation from high school supplemented by college level course work involving nutrition or related field and two years related work experience

LICENSES AND OTHER REQUIREMENTS:

Valid California dr